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## Privacy Policy

Flagstone paving Builders Merchants Ltd is committed to ensuring that your privacy is protected. We rigorously ensure that we comply with the data protection laws of the UK. If you give personal information it will only be used in accordance with this privacy statement. Your information will be held by Flagstone Paving Builders Merchants Ltd

### Information Collected

We collect information about you when you open an account, register with the website, place an order or request further information from us. The type of information that may be collected includes: your name and job title, your contact and postal information including email address, demographic information, preferences and web interests and other information which is relevant to our customer surveys and/or offers.

We require this information for internal record keeping, to process and manage your order (if applicable), to improve our products and services to you and for other legitimate business interests. Using the email address provided by you, we may periodically send you promotional emails about new products, special offers or other information which we think you may find interesting. We may customise our website according to your interests. From time to time we may also use your information to contact you by email, phone or mail for market research purposes. We only retain information for a limited period, as long as it is required for our purposes.

### Security and Web Links

We are committed to ensuring that your information is secure. We have suitable physical, electronic and managerial procedures in place to safeguard and secure the information we collect online to prevent unauthorised access or disclosure.

Our website may contain links to other websites. We have no control over them and they are not governed by our privacy statement. If you use these links to leave our site we are not responsible for the protection and privacy of any information you provide while visiting other sites.

### Cookies

Cookies are small files which ask permission to be placed on your computer's hard drive. With your agreement cookies enable the website to work fully by analysing web traffic and activity. Cookies allow web applications to respond to you as an individual. The web application can tailor its operations to

your needs and preferences by gathering information. Our cookies do not collect or store any personal information. We use traffic log cookies to identify which of our web pages are being used. This helps us improve our website and tailor it to our customers' needs. We only use this information for statistical analysis after which it is removed from the system. Cookies help us to provide you with a better website by enabling us to monitor the pages which you find useful and those you do not. A cookie does not give us access to your computer, or any information about you other than the data you choose to share with us. You have the right to accept or decline the use of cookies.

### **Third Parties**

We may disclose your information to third parties where; you have consented for us to do so, we are under a legal, regulatory or professional obligation to do so, or, where we merge, reorganise or transfer all or part of our business we may disclose information to successors of the business. We will not transfer your data outside the UK.

### **Control of Personal Information**

By providing us with your information you are consenting to us using your information as set out in this notice. You may choose to restrict the collection or use of your personal information at any time. You have a right to access your information. If you would like to request a copy of your information or would like to change the information we hold about you please contact us at [info@flagstonepaving.co.uk](mailto:info@flagstonepaving.co.uk).